

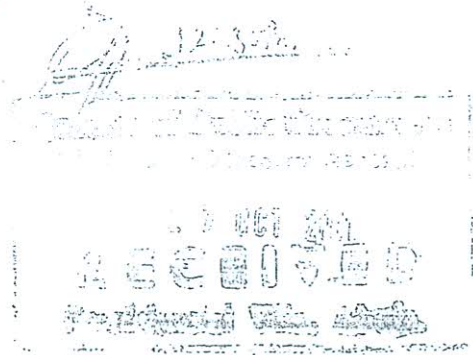
CIRCULAR

Ref. No. SGF/OP//S.3/VIII/271

Office of the Secretary to the Govt.,
of the Federation,
The Presidency,
P-Wing, Shehu Shagari Complex,
Three Arms Zone,
Abuja.

5th.....October, 2011

- Chief of Staff to the President,
- Deputy Chief of Staff to the Vice President,
- Honourable Ministers/Ministers of State,
- Head of the Civil Service of the Federation,
- Chief Economic Adviser to the President,
- Special Advisers/Senior Special Assistants,
- Service Chiefs/Inspector-General of Police,
- Governor, Central Bank of Nigeria,
- Chairman, Federal Civil Service Commission,
- Chairman, Police Service Commission,
- Chairman, Code of Conduct Bureau,
- Chairman, Code of Conduct Tribunal,
- Chairman, Federal Character Commission,
- Chairman, Revenue Mobilization, Allocation and Fiscal Commission,
- Chairman, Federal Inland Revenue Service,
- Chairman, Independent National Electoral Commission,
- Chairman, National Population Commission,



SA-AAA
The Director
of the
Staff
All Self (A-8102)
27/10/11

Chairman, Independent Corrupt Practices and other Related
Offences Commission,
Chairman Economic and Financial Crimes Commission,
Chairman National Drug Law Enforcement Agency,
All Permanent Secretaries and Heads of Extra-Ministerial Departments,
Clerk of the National Assembly,
Chief Registrar, Supreme Court of Nigeria,
Secretary, National Judicial Council,
Auditor-General for the Federation,
Accountant-General of the Federation,
Directors-General/Chief Executives of Parastatals Agencies and
Government-Owned Companies.

**RE: ADDITIONAL REQUIREMENTS FOR DUE PROCESS CERTIFICATION
FOR PROCUREMENTS REQUIRING FEDERAL EXECUTIVE COUNCIL
(FEC) APPROVAL**

As part of the present Administration's determination to address the acute problem of youth unemployment in this country, the Federal Government has decided to generate employment opportunities through procurement of works, goods and services. Pursuant to this, it has been decided that all Ministries, Departments and Agencies (MDAs) are henceforth required to indicate in their respective Procurement Plans clear and implementable employment generation strategies/plans as an integral part of their proposed procurement of works, goods and services which require Federal Executive Council approval.

2. This decision is not only in compliance with Section 5(a & b) of the Public Procurement Act 2007 but also in consonance with internationally acceptable

...ice of addressing employment through procurement of works, goods and services. Accordingly, it is hereby directed as follows:

- (a) that henceforth every procurement contract being carried out by any Agency should include a chart (within the programme of work), indicating the number of Nigerians that would be possibly employed in respect of a particular project as part of the contract conditions; and
- (b) that any procurement requiring a "Certificate of No Objection" from the Bureau of Public Procurement should include a section on employment generation opportunity and specify how to track it in the course of execution of the project. This will form part of the requirements for the issuance of the Certificate by the Bureau which shall also be treated as a responsive criterion in the tender/bid evaluation process.

3. All Ministries, Departments and Agencies are to ensure compliance with the provisions of this Circular which takes immediate effect.



Anyim Pius Anyim, GCON
Secretary to the Government of the Federation